

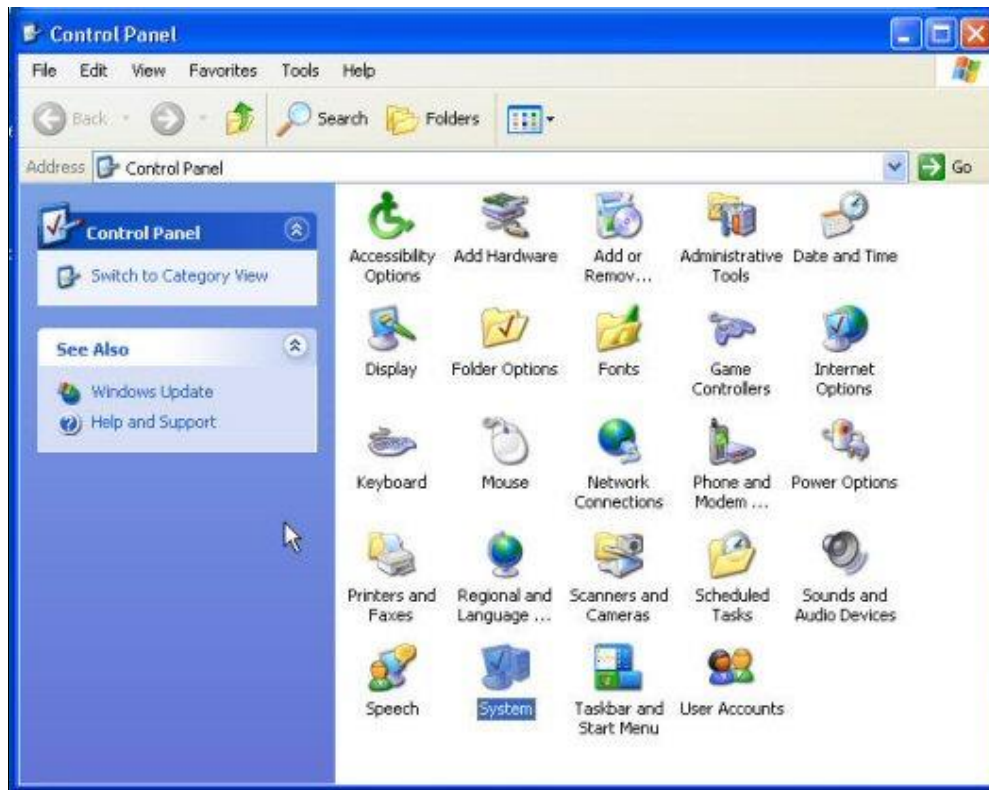
Instruction Sheet for Windows XP

Guide to setting up a static IP on Windows XP

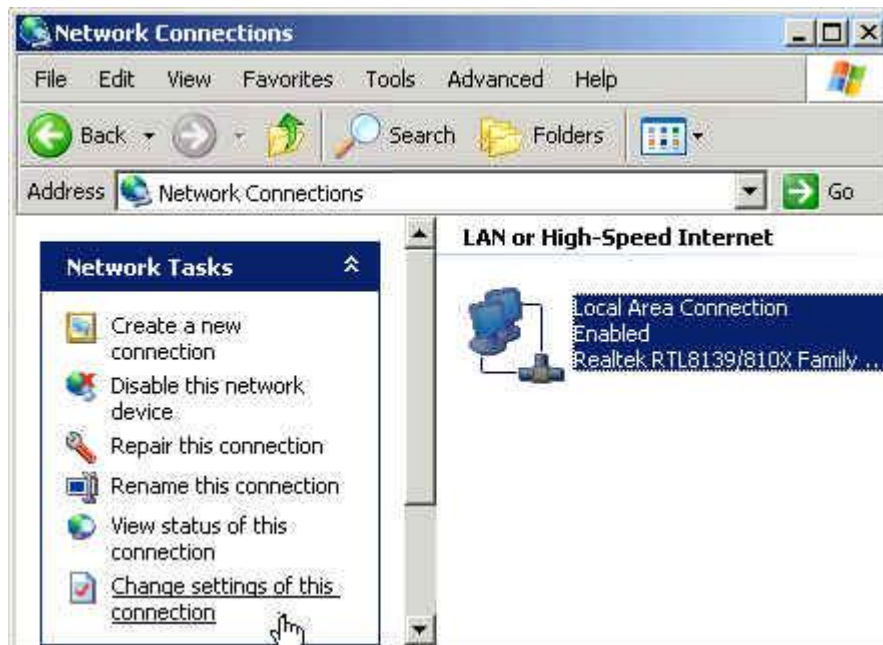
Step 1: Open the **Start** menu and click **Control Panel**.



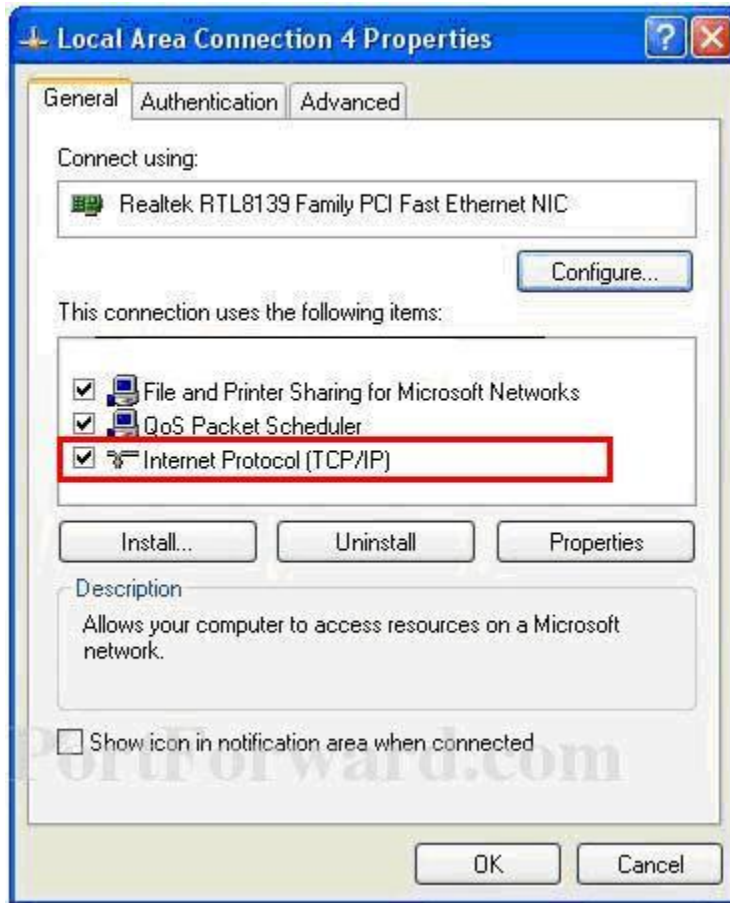
Step 2: Double click **Network Connections**



Step 3: Right click on 'Local Area Connection' icon then click **Properties**



Step 4: You should now have the window below on your screen. Click on **Internet Protocol (TCP/IP)** then click the **Properties** button to open up the properties window



Step 5: You will now see the following screen. Tick the round button next to **'Use the following IP address'**. In the **'IP address'** box enter the address provided to you when you checked in (will be something like 10.10.1.150). Go ahead and enter **'Subnet mask'** number in the appropriate box, then do the same for the **'Default gateway'** box.

Towards the bottom of the window put a tick in the **'Use the following DNS server addresses'** round button. Enter the DNS server number you have been provided (should look something like 10.10.1.1) into the **Preferred DNS server** box. Do the same for the **Alternate DNS server** box.



Step 8: Click **OK** to save your new settings, close all open windows by clicking **OK**. Try your new connection by opening your web browser. If you cannot connect to the internet go through the above instructions again before seeking assistance.