

Academic Year 2021/22 INFORMATION PACK

Academic Term of August 30th 2021 – May 30th 2022.

Thank you for choosing Cúirt Na Coiribe, we look forward to welcoming you to the family!

CUIRT NA COIRIBE

HEADFORD ROAD

GALWAY

H91 E43A

Phone : 091 700700

Email : info@cncs.ie

Website: www.cuirtnacoiribe.com

2021/22 Academic Year Booking form

General Information	
First Name	Gender: F/M/Non-Binary
Surname	
Applicant Email	
Applicant Mobile No	
Date of Birth	Age:
Guarantor/Parent	
Address	
Applicant Address:	
Guarantor Address:	
Guarantor Tel No:	

Room Type	
	Preference
Single	
Single Ensuite (Limited availability)	
Single Deluxe (Double Bed)	
Single Ensuite Deluxe	
Twin room ensuite (2 x Single bed)	
Twin Room Share (2 x Single bed)	
List your preference 1-6. (1 being your 1st choice, 6 being your least). <u>ONLY select rooms which you will accept if offered.</u>	

Year of study in 2021/22	
	Please Tick ✓
1st Year	
2nd year	
3rd year	
4th, PG year	
Type of Application	Please Tick ✓
Full Year	
1 st /2 nd Semester	Enquiries accepted

Resident of Cuirt Na Coiribe YES(Room no) NO

Apartments may be of mixed sex however if you have particular people who you would like to share with please enter their names below and we will try and accommodate you: (all applications of those you wish to share with must be submitted at the same time)

1.	2.	3.
4.	5.	6.

*We do have a number of rooms specifically designed for students with disabilities. Please provide details if applicable to you.

SIGNATURE: _____ **DATE:** _____

ROOM RATES FOR ACADEMIC YEAR 2021/22

Room Type	*Booking Deposit	1st Payment incl Utilities (€800) Due 30th July 2021	2nd Payment Due 3 rd Dec 2021	Accommodation ONLY Fee	Accommodation & Utility Charge
Single Room	€300	€4,186	€2,616	€6,002	€6,802
Single in Twin Room	€300	€3,546	€2,121	€4,867	€5,667
Single in Twin En-suite	€300	€3,774	€2,298	€5,272	€6,072
Single En-suite (Limited availability)	€300	€4,575	€2,917	€6,692	€7,492
Single Deluxe Room (Double Bed)	€300	€4,575	€2,917	€6,692	€7,492
Single Deluxe Room En-Suite (Double Bed)	€300	€4,804	€3,094	€7,098	€7,898

Booking Deposit:

The €300 booking deposit must be submitted with each application.

Booking deposit can be paid by the following three options;

1. By telephone using a Debit Card or Credit Card, please call **+353 91 700700**
2. Bank Transfer to: **BANK OF IRELAND – COLLEGE GREEN.**

BIC: BOFI IE2D. IBAN: IE71 BOFI 9000 1778 7167 46

3. Cheque / Bank Draft / Postal Order made out to **Cúirt na Coiribe Galway**

*Reference: Please include the applicant student's details for identification.

All bank charges when transferring moiety fees are to be incurred by the tenant.

Deposit Payments and Charges

Booking Deposit / Security Deposit: €300

- On the commencement of your tenancy and receipt of cleared funds for your first rent instalment, your booking fee of €300.00 converts to a refundable security deposit.
- Your security deposit will be refunded to you at the end of your tenancy if there are no outstanding arrears, no damage or cleanliness issues to your room and/or communal areas.

Electricity Charge: €300

Utilities & Services Charge: €500

Electricity & Utilities charges (€800 in total) are payable with the first moiety payment

- The €300 electricity payment is non-refundable and is subject to a fair usage policy. i.e., students can exceed the €300 fee by 10% without incurring costs. Management reserve the right to charge the tenant for any usage in excess of this 10% invoiced to the student separately or deducted from the €300 security deposit at the end of the term.
- Management pays the bills on behalf of the students. Please note that the €500 utilities and services payment is non-refundable and covers items such as bill management, TV Package, TV License, Waste Disposal, Wi-Fi, & On-site Security.

Licence to Reside/ Tenancy Agreement

Licence to reside / Tenancy Agreements will be **emailed** to all students in late July/early August and must be sent back to Cúirt Na Coiribe at info@cncs.ie within 10 days of receipt. Failure to do so will automatically cancel your bed space.

End of year security deposit refunds will be made as soon as possible after the end of the term (30th May 2022) however due to the volume of work involved this may take approximately six to eight weeks.

Rental Instalments:

- ***The first moiety payment (which will include the Electricity & Utility Charge) is due for payment no later than Friday July 30th 2021 for 2nd, 3rd, 4th, post-graduate students***
- For first year CAO applicants the due date for payment is extended to 2 days after first round offers (date to be determined by CAO).
- ***The second Moiety to be paid no later than Friday 3rd December 2021 for all residents.***
- Note that applications are only accepted for the entire occupancy period of 30th August 2021 – 30th May 2022 unless otherwise agreed in writing with management.

CAO Cancellation Policy:

- This offer is open to prospective students applying for higher education in Galway for the 2021/22 academic year.
- If an applicant does not get a place on the course they applied for, they need to provide evidence from the educational establishment to Cúirt Na Coiribe within 48 hours of their results being published.
- Evidence can be a written rejection letter from the educational establishment or CAO confirmation of rejection. Evidence must be emailed to info@cncs.ie.
- Documents must be received by Cúirt Na Coiribe within 48 hrs from the date your results are published or by 30th August (which ever date is the sooner).
- On receipt of the required documentation, it will be verified and, provided Cúirt Na Coiribe are satisfied, we will cancel your agreement and refund any rent paid in advance in full.
- Any applicants who do not provide evidence by the timings outlined above will be held to their tenancy agreement and will be liable for all contractual charges.

- These terms and conditions are correct as of 8th March 2021, but Cúirt Na Coiribe reserves the right to change them or remove this offer at any time without prior notice.

VISA Cancellation Policy (overseas students)

If you are unsuccessful in being awarded a visa to travel and study, we will release you from your Licence to Reside provided the following criteria are met:

- You submit your request to cancel, in writing or by e-mail to info@cncs.ie. within 3 days of your visa rejection letter; and
- You email info@cncs.ie.with a copy of your rejection letter from the embassy or visa office.

General Cancellation Policy

- Cancellation of a booking must be made by emailing info@cncs.ie. It is the responsibility of the applicant to ensure the cancellation has been received by Cúirt Na Coiribe.
- In the event of cancellation on or before the 30th July 2021 a €100 administration fee is charged and the remainder of the booking deposit is returned.
- If the applicant cancels after having paid the first part-payment, the onus will be on the licensee to find a replacement applicant. The replacement applicant must be suitable for the room which they are being placed in. Cúirt Na Coiribe has no obligation to find an alternative licensee. Failure to do so will result in the applicant losing all monies paid.

We cannot refund any rent, utility charges or deposits to any student who breaks their tenancy agreements and / or vacates their accommodation during the term of their occupancy (30th August 2021 to 30th May 2022).